



大灣區商業管理專業課程 (24/25)

Professional Program in Doing Business in GBA(24/25)

Referee Form 推薦人表格

Section 1 - To Be Completed by Applicant 第一部分 - 供申請人填寫

Please complete the information in Section 1 and forward this form to your referees (minimum two) for completion of Section 2. 請於填寫第一部分後, 轉交閣下之推薦人(最少兩名) 填寫第二部分。

Last Name of Applicant
申請人姓氏

Given Name of Applicant
申請人名字

Section 2 - To Be Completed by Referee 第二部分 - 供推薦人填寫

The abovenamed is applying for admission to our School to pursue the **Professional Program in Doing Business in GBA**. The candidate has named you as a referee. We will appreciate receiving a confidential report from you on the applicant. Please elaborate on a separate sheet if necessary.

上述申請人正在報讀我校之大灣區商業管理課程。閣下是申請人之推薦人。我們將很高興收到閣下對申請人評價。請詳盡闡釋。如有需要, 請用附頁詳細說明。

Name of Referee 推薦人姓名

Relationship
推薦人與申請人之關係

Name & Address of Institution/Organization
機構名稱與地址

Designation
職稱

Email Address
電郵地址

Tel. No.
聯絡電話

(1) How long have you known the applicant?
閣下認識申請人多久?

(2) If you have known the applicant as an employee/subordinate/other, how would you rate the overall performance of the applicant? (Please tick one of the following boxes):

若閣下是申請人之上司/同事/其他, 你會如何評價申請人的工作表現?

Excellent 卓越 Very Good 非常好 Good 好 Average 一般 Below Average 欠佳 Not Applicable 不適用

(3) Please indicate with a tick your rating of the applicant in the following categories:

請按申請人之表現于下方的空格填上

Items 項目	Excellent 卓越	Very Good 非常好	Good 好	Average 一般	Poor 欠佳	Unable to Observe 未能評價

1. Academic Ability 學術能力						
2. Analytical Ability 分析能力						
3. Motivation for study 對學習的自覺性						
4. Ability to work with others 團隊工作的能力						

(4) Please comment on the applicant's skills and proficiency in the **English Language**. (Tick the appropriate rating)
請按申請人之英國語文能力運用作出評價

Items 項目	Excellent 卓越	Very Good 非常好	Good 好	Average 一般	Poor 欠佳
Reading 閱讀					
Writing 寫作					
Speaking 會話					

(5) Please comment on the applicant's academic strengths/competence to complete our program.
(Please use a separate sheet if applicable) 請評論申請人的學術長處與能力 (如有需要, 請用附頁詳細說明)

(6) Do you recommend the applicant for the above-mentioned program? (Please tick one of the boxes)
就上述之課程, 閣下會否建議我校錄取申請人?

Strongly Recommend 極力建議
 Recommend 建議
 Recommend with some Reservation 仍建議但有所保留
 Do not Recommend 不建議

Signature of Referee 推薦人簽署

Date 日期

Please submit this Referee Form through email to amy.mak@gbabs.hk or by post to the following address:

請電郵遞交此推薦人表格到 amy.mak@gbabs.hk, 或郵寄到下列地址

GBA Business School
Room 1115, Wing On Plaza
62 Mody Road Tsim Sha Tsui,
Kowloon, Hong Kong

香港九龍尖沙咀麼地道 62 號
永安廣場 1115 室
大灣區商學院

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